

**Enugu State College Of Education (Technical)**

**P.M.B. 01793 Abakaliki Road, Enugu**

**Invitation for Pre-Qualification and Tender Notice To Contractors.**

**Introduction**

Enugu State College of Education (Technical)(ESCET) Enugu. desires to undertake the procurement, supply of Library books and other equipment with the years 2011 — 2014 (merged)Tertiary Education Trust Fund intervention in Library Development and the construction of building and other facilities with 2011-2014 (merged) Tertiary Education Trust Fund normal intervention.

**Pre-Qualification Requirements**

Interested competent contractors who wish to submit to the pre-qualification exercise and bid/tender for any/all of the listed jobs are to send the under-listed qualification requirements to the Provost, Enugu State College of Education (Technical). Enugu:

- (1) Evidence of registration with Corporate Affairs Commission.
- (2) Tax Clearance Certificate of the firm for last 3 years (2012-2014) duty stamped.
- (3) Copy of VAT Registration Certificate and remittance.
- (4) Evidence of compliance with Pension Reform Act 2004 by inclusion of current clearance certificate for national pension commission.
- (5) Evidence of registration as a contractor with the College.
- (6) Certified True Copy of Memorandum and Articles of Association of the Company.
- (7) Corporate profiles to include lists – Cvs and copies of credentials of the company and technical staff indicating qualification, years of cognate experience and certificate of registration with relevant professional bodies,
- (8) Company's audited accounts for the past 3 years (2012-2014) duty stamped by a professional accounting/audit firm showing annual turnover.
- (9) Evidence of compliance with Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of compliance certificate from ITF.
- (10) Evidence of registration on the Data Base of Contractors. Consultants and Service Providers by inclusion of the Interim Registration Report (IRR) issued by Bureau of Public

Procurement (BPP) in line with provision of Section 5(h) of the Public Procurement Act (PPA) 2007.

(11) Original bank Statement of the past 12 months.

(12) Bank reference letters and documents showing availability of funds/liquid assets and/or credit facilities from the banker(s) to successfully complete the contract (Advance Payment Guarantee).

(13) Verifiable evidence of similar jobs successfully executed or being executed within the last 5 years indicating type, cost, location and evidence of award and/or completion,

(14) List of verifiable essential equipment in full working condition to be used for the project indicating whether owned, hired or leased.

(15) Company's registered address, functional contact address, GSM phone number (s) and e-mail address,

(16) Reference letter from the previous clients of similar project satisfactorily completed.

(17) A sworn affidavit certifying that;

(a) The document submitted for the pre-qualification are genuine and correct;

(b) The Director(s) seeking pre-qualification had never been convicted by any court of law;

(c) The company is not bankrupt;

(d) None of the officers of Enugu State College of Education (Technical), Enugu is a former or present Director of the Company.

(18) Evidence of payment of non-refundable tender fee of ₦100,000 per lot made payable to Enugu State College of Education (Technical) account No. 0101-103-0000195 Urban Micro-Finance Bank, Ogui – New Layout or its branch inside the College premises.

Note: Original copies of any document may be requested to be made available

**(A) Project Description; Years 2011-2014 (MERGED) Tertiary Education Trust Fund Normal Intervention**

Lot No.	Description
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Construction of 2-storey Building for School of Science Education Complex which include Laboratories, Lecture Halls, Conference Hall, Library, Departmental offices, Store and Toilets.

1

Construction of 2-storey Library Complex which include Serial Hall, Circulation Hall, Mini hall/Bookshop, Special Collection Reference Hall, Offices, E-library, Demonstration Library and Toilets

2

Construction of 3-storey for School of Business Education Complex which include Lecture Halls/Classrooms for B.Ed & NCE, Library.

Computer Laboratory, Departmental offices, Stores and Toilets.

3

Construction of 2-Storey for School of Vocational Education Complex which include Academic staff offices, Classrooms, Laboratories (Ceramics, Textiles, Painting, Graphics, Gallery, Sculpture). Drawing Room, Library, Exhibition hall, Departmental offices, Conference Room, store and Toilets.

4

Supply of 30-Seater Toyota Coaster, 2.7 Litre Engine, Manual, ABS, Radio/Cassette Player, Power Steering.

5

Supply of Toyota Hilux Shell Space 4W DC Automatic Fabric Seat 2.7 Litre Petrol Engine, 5 Speed Automatic Transmission.

6

Supply and installation of various office furniture which include executive office table, 2HP LG split air conditioner, swivel chairs full height cabinet (Newclime) and

7

sharp photocopier model AR5731

**(B) Proposed project; Years 2011-2014 (MERGED) Tertiary Education Trust Fund  
Intervention Library Development**

- 1 Procurement of Assorted Books
- 2 Procurement of Computer and other Accessories
- 3 Procurement of E-Resources, E-Books and E-Journals
- 4 Procurement of Library Equipment

### **Collection of Documents**

Interested Bidders should collect Pre-qualification and Financial bid documents from the Office of the Admin. Secretary to the Provost on the presentation of the receipt issued by College Bursar from **Monday 28<sup>th</sup> September to 9<sup>th</sup> November 2015.**

### **Submission of Pre-Qualification and Tender Documents**

The Pre-qualification and Tender Documents should be arranged in the order listed above, endorsed in a sealed envelope marked and specified at top left “confidential” indicating what you applied for.

The envelope should be delivered to; the Provost, Enugu State College of Education (Technical), Enugu not later than **12:00 noon Monday 9<sup>th</sup> November, 2015,**

### **Invitation for Pre-Qualification and Tender Opening Exercises**

Contractors are hereby requested to indicate their interest in participating in the Pre-qualification exercises, following which only pre-qualified Bidders will be invited for the opening of the financial tenders.

The public opening of the pre-qualification would hold on **Monday 9<sup>th</sup> November, 2015 by 12.00 noon** in the College Conference Room.

### **Important Information**

(i) Failure of the Bidder to follow the order of any of the instructions above or provide any of the listed documents may automatically

result in disqualification;

(ii) Notwithstanding the submission made, the College is neither committed nor under any obligation to include any contractor on the final list of Pre-qualified Contractors or award any form of contract to any contractor:

(iii) To qualify for multiple number of lots in a package for which tenders are invited in the invitation for tenders, the Tenders shall demonstrate having resources and experience sufficient to meet the aggregate of the qualifying criteria for the individual lots.

(iv) The College reserves the right to verify the authenticity of any claim made on the pre-qualification documents submitted by companies

(v) The College reserves the right to reject any Pre-qualification document or documents and is neither committed nor obliged to give reasons for rejection of any of the companies responding to this invitation

**Please Note:**

The execution of these projects will depend on the release of funds by the appropriate funding Donor. The College will not be liable if there is any delay in the release of funds.

**S.P.O Ugwu, Deputy Registrar**

**for: REGISTRAR**